

GDPR – PERSONAL DATA REGULATION IMPROVEMENT 25.05.18

OVERVIEW

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- What rights do you have and where do you complain?

1. WHO IS RESPONSIBLE FOR YOUR INFORMATION

Responsible for processing your personal information:

Two management Copenhagen A/S

Niels Hemmingsens Street 20B, 4. 1

1153 Copenhagen K

DENMARK

EMAIL: thue@twomanagement.com

Data Controller:

Director: Thue Guldstrand

thue@twomanagement.com

2. WHAT ARE WE USING YOUR INFORMATION FOR

We process your personal information for the following purposes:

Delivery of agreed services / goods.

Individual marketing, tailor made offers and services to your professional needs of talents

The delivery of personal data may be necessary in connection with the conclusion of a contract for the delivery of products or services. In these situations, we will not be able to offer you our products or services unless you provide us with the required information.

3. WHAT IS THE BASIS FOR OUR PROCESSING OF YOUR INFORMATION

Our processing of personal data is always based on a legal basis.

We can process your personal information on the following basis:

The processing is required to fulfill a contract to which you are a party or for the implementation of measures taken at your request prior to the conclusion of a contract.

The processing is necessary in order to fulfill a legal obligation borne by Two management Copenhagen A/S, such as processing and storage of transaction information in accordance with the Accounting Act.

4. WHO DO WE SHARE YOUR INFORMATION WITH

We share information about you with:

Our IT Service Providers (Data Processors)

Our American Two management Office based in Los Angeles and our Canadian Office based in Toronto.

5. WHEN WE TRANSFER PERSONAL DATA TO COUNTRIES WITHOUT EU / EEA

Two management Copenhagen A/S uses data processing companies located in the United States including Dropbox, CDS and Agency pad. The transfer is under the Privacy-Shield Agreement and in accordance with Article 45 of the Personal Data Regulation. You can read more about Privacy-Shield by following this link:

<https://www.privacyshield.gov/EU-US-Framework>

6. HOW LONG DO WE KEEP YOUR INFORMATION

As a model represented at Two management Copenhagen A/S, we will keep your information until you are no longer a model signed with us.

As a customer who purchased a product or service, your information is stored for 6 years as a result of the Accounting Act

7. WHAT RIGHTS DO YOU HAVE

As a customer at Two management Copenhagen A/S, you have as registered the right to exercise the following rights:

1. Understanding and correcting your information
2. Delete on request (see below).
3. Data Portability, ie. that upon request you can provide the information you provided to Two management Copenhagen A/S in a structured, plain and machine-readable format.
4. Ability to withdraw your consent. The withdrawal of consent does not affect the legality of treatment based on prior consent. Withdrawal can be done here: thue@twomanagement.com
5. Possibility of requiring limitation of processing of personal data.
6. As a customer at Two management Copenhagen A/S, you have the right to inspect and correct your information at any time, as you may withdraw from the processing of personal data.
7. You may at any time request that your personal information at Two management Copenhagen A/S be deleted. Your information will be deleted at your request if one of the following criteria applies;
8. You withdraw your consent (if your consent formed the basis for the treatment),
9. The information appears to be incorrect, or
10. No longer necessary to fulfill the purpose for which they were collected or if
11. The information is processed illegally.

The exercise of your rights may be subject to conditions and limitations and will often depend on the specific treatment situation. If you believe that Two management Copenhagen A/S is processing your personal information illegally, you may, pursuant to Article 77 of the Personal Data Regulation, submit a complaint to a supervisory authority, especially in the Member State where you have your habitual residence, place of work or where it claimed violation has taken place.

You can file a complaint with the Danish Data Protection Authority by following this link:

<https://www.datatilsynet.dk/borger/klage-til-datatilsynet/>